

**Lochmere Swim & Tennis Club
 Birthday Party
 Reservation Form**

\$10/Table Rental Fee Paid: _____
Guest Fees Paid: _____

Member Name: _____

Home Phone: _____

Reservation Request:

Date: _____

Time (Circle One): 11:00AM-12:30PM 1:00PM-2:30PM 6:30PM-8:00PM

Area (Circle One): Lap Pool SnackBar Area Upper Deck

Roster and all fees must be paid in the main office 48 hours prior to party. In the event of no-shows, you will be reimbursed.

The following guests agree to abide by all rules and regulations of Lochmere Swim & Tennis Club. All guests are the responsibility of the above member. Failure to obey these rules will result in immediate expulsion.

- | | | |
|-----------|-----------|-----------|
| 1. _____ | 2. _____ | 3. _____ |
| 4. _____ | 5. _____ | 6. _____ |
| 7. _____ | 8. _____ | 9. _____ |
| 10. _____ | 11. _____ | 12. _____ |
| 13. _____ | 14. _____ | 15. _____ |

See Page 2 For Instructions and Limitations

I have read, understand and agree to abide by the policies regarding the above party and all other pool policies as outlined in the Members' Operation Guide. **In the event of pool closure because of inclement weather, this reservation contract is null and void.** I agree to absolve Lochmere Swim & Tennis Club, inc., its heirs and employees, now and in perpetuity, from any, and all, liability including injury, citations, and death that could occur during, or as a result of driving to, or from, this event.

 Member Signature _____
Date

Base Rental Fee (\$10 Per Table)	=	_____
Nonmember Guests Charge	=	_____
Total	=	_____
Fees Received(date) _____	(check #)	_____

Received By: _____
 (Manager/Bookkeeper Signature)

Children's Birthday Parties

The Lochwood facility can be used for children's birthday parties by members. These must be done during regular pool hours and cannot disrupt normal operations and peak attendance hours. See the Aquatics Coordinator for availability.

Guidelines:

- The base charge is \$10.00. Completed contract and payment is required two weeks in advance to secure a time. No secondary time may be secured to protect against rainout. **In the event of pool closure because of inclement weather, this reservation contract is null and void**
- Event must be canceled 48 hours in advance to receive refund.
- The maximum time limit is 90 minutes. Times available are

11:00AM – 12:30 PM
1:00PM - 2:30 PM
6:30 PM - 8:00 PM

- Standard guest fees for non-members will apply (\$5 for Wake County Guests & \$3 for Out-Of-Town Guests). The maximum number of guests swimming is 15 **nonmembers**.
- The number attending, their names, and all fees must be submitted 48 hours prior to the party. The number in attendance can vary +/-10% from submitted list.
- A maximum of 15 children may attend.
- Parties can be set up 30 minutes prior to the party and must be cleared within 30 minutes following party or an additional \$10 will be charged.
- The member booking the party must be present for the entire event. Members are responsible for the conduct of their guests
- Members are responsible for cleanup. An additional cleanup fee of \$20.00 will be levied if cleanup is unsatisfactory.
- No music of any kind is allowed.
- No glass of any kind is permitted.
- Additional penalties will be charged if policy is misused.